

SALES SUPPORT OFFICER

Job Description:

The candidate, reporting directly to the Sales Managers and the General Direction, will provide support on a range of ad hoc initiatives and analysis:

- Generation of offers for direct customers and dealers
- Entry of direct customer or dealers' orders
- Support Sales department in tenders and relevant documents preparation
- Active involvement in monitoring price increases from both the purchase dept and the technical area
- Provide feedback to management on problematic cases and areas for continuous improvement by taking into consideration customer needs and requests

The future perspective for the candidate, after a training period with the Sales Area Manager, will be to be in charge of a Regional Dealer or a specific market.

Qualifications, Knowledges:

- Minimum 2 of similar working experience in sales support or customer service, ideally in the industry sector
- Bachelor degree in Economics, Management or Engineering will be considered as a preferential requisite;
- Clear and effective communication skills in English (written and verbal Knowledge of a second language among Spanish, German, Russian, French will be considered as a preferential requisite;
- Strong skills required in the use of the Office suite, proficiency in Microsoft Excel.

Skills, Capabilities, Competencies:

- Outstanding verbal and written communication, active listening skills
- Adaptable, strong problem-solving skills, attention to detail and critical thinking
- Helpful and proactive manner with a customer service orientation
- Accuracy and attention to details;
- Organizational and priority management skills;
- Data analysis.

What we offer:

- A diverse and international working environment
- A competitive salary, based on experience.
- Continuous learning opportunities
- International mobility opportunities

Applicants' CVs must be submitted in English